**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 11th October 2017, in Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

This meeting will be open, in part, to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To sign as a correct record the minutes of the Full Council meeting held on 13th September 2017** *(minutes attached).*
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Financial Matters**
7. To approve,
8. Payment requests for September/October 2017 *(schedule to be circulated)*
9. Receipts for September/October 2017 *(schedule to be circulated).*

1. **External Audit**
2. To note the External Audit Report for the year to 31st March 2017*(copy attached).*
3. **Network Rail Public Notices**
4. To note the Network Rail Public Notices and to agree any action to be taken *(copy attached)*
5. **Mobile Library Consultation**
6. To note the details of the Mobile Library Consultation and to agree the action to be taken*(copy attached)*
7. **Foulness Island War Memorial**
8. To note the Foulness Island War Memorial Consultation Report and to agree the action to be taken *(copy attached)*
9. **Clerk’s Report**
10. To receive a report from the Clerk about various outstanding matters to include
11. Burial Ground Tender
12. Post Office
13. **Risk Assessment**
14. To note the Risk Assessment for the 2017/18 Financial Year and to agree the action to be taken *(copy attached).*
15. **Ministry of Defence**
16. To receive a report from Geoff Evans, Resident Project Office.
17. **Defence Infrastructure Organisation**
18. To receive a report from the Defence Infrastructure Organisation.
19. **QinetiQ Report**
20. To receive a report from Nicki Uden, QinetiQ
21. **The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
22. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
23. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
24. **Play Area**
25. To receive an update from the Clerk regarding the Play Area.

Issued 3rd October 2017.